



JOB DESCRIPTION

Head of Design

LOCATION: NOTTINGHAM, UK (REMOTE WORKING)

Do you have a true passion for design? Are you a confident, inspiring communicator? Can you lead a team while remaining active as a designer? This could be for you.

Overview

Threerooms is an award-winning branding agency based in Nottingham in the UK. Our talented, friendly and committed team works on a wide variety of brand and creative design projects for clients in the UK, Europe and globally. Recently shortlisted nationally for Design Agency of the Year by The Drum, we are looking to expand the team and build on our success.

The role

We have an exciting opportunity for a motivated, experienced and highly competent designer to join our creative team in a new leadership role. Leading an already capable design team, the Head of Design will drive innovation and creativity and help define the creative direction of projects while setting high standards for all design work. This is a practical role, so time will be split between working on live branding and creative design projects while supporting the design team to achieve work to an exceptional standard.

Core responsibilities

- Lead the creative team, offering support, inspiration and direction for campaigns and projects
- Meet with clients and staff regularly to explore project briefs, share design ideas and communicate a creative vision for projects
- Oversee and critique creative outputs to improve quality



- Produce intelligent design work to a high standard (including marketing materials and campaigns, brand identities and guidelines, design for social media and digital, event and display materials, animations and infographics)
- Research and follow emerging design trends and apply this knowledge to projects
- Nurture a motivational and creative work environment.

Additional responsibilities

- Support the client services team to deliver projects on time, on budget and to a high standard
- Assist the client services team with quotations and estimates, and assist in the pitching and sales process where needed
- Be aware of our clients' own goals to help them to succeed
- Collaborate with partners and suppliers, such as copywriters, freelance designers and web companies
- Developing efficient working practices for the design team
- Support internal marketing and sales activities to promote the company, such as assisting with company blog articles
- Be an advocate for the company, performing additional duties as required to support the business in its goals.

Skills and experience

- A minimum of 5 years agency experience with a strong understanding of brand, digital and print design disciplines
- A bachelor's degree in design or a related subject is preferred but not essential
- A clear and confident communicator and effective presenter
- A creative mind to generate innovative concepts and campaigns
- Strong leadership to ensure that all stakeholders work towards a common brand or project vision
- A strong work ethic, well organised and accurate with a keen eye for detail and good time-management skills
- Fully conversant with Adobe Creative Suite, specifically Photoshop, Illustrator, Adobe XD and InDesign
- The ability to cope well under pressure where needed
- An understanding of the commercial aspects of an agency or marketing department to help ensure the profitability of work carried out while meeting agreed project budgets.

Location and hours

Based out of Nottingham in the UK, we are a remote-first agency. Although the role is mainly remote working, you may be required to travel within the UK to attend training sessions, client and team meetings and to carry out your duties in line with your job description. Working hours are 9:00-5:30, Monday to Friday, with plenty of flexibility to ensure a healthy work-life balance.



What we offer

- A competitive salary of £38,000-£46,000 per annum (dependant on skills and experience)
- Remote working (with some travel expected)
- 25 days holiday (increasing with service)
- Flexibility to ensure work-life balance
- Personalised development plan with training budget
- Work in a dynamic environment within an ambitious, growing company.

How to apply

If you would like to apply, please tell us about yourself, sending your CV and portfolio to: joinus@threerooms.com

